

Alano Club Board Meeting Minutes

July 11th, 2023

Meeting called to order at 4:00pm.

Attendance:

- Board members present (Zoom and in person at Club): Janell K., Kelly Y., Kendra K., Randy B., Kathleen P., Pat M., Deb A., Tom C.
- Staff: Scott K. and Richard O.
- Board members and Staff absent: John F.
- Guests: None

Welcome to new board members: Deb Aeling, Kelly Young, and Janelle Kangas who start 3 year terms on the Alano Club board of directors.

1. Review of minutes from May 2023 meeting and June 2023 election meeting. Motion to approve by Pat, Janelle seconds. None opposed. Motion passes unanimously.
2. Club Manager Report (Richard O.)
 - a. Carpet seam: no reply yet from Bartlett's
 - b. Stair rail: installed and working out great.
 - c. Chair cleaning: Brady's quoted \$12/chair (estimate of 50 chairs that need cleaning out of 100. Other 50 are brand new in basement). Scotch guard and anti-bacterial treatment brought up. **ACTION:** Richard will get an updated quote and present at next board meeting.
 - d. Outside of building was washed 3 weeks ago.
 - e. Sprinklers are now on.
 - f. Richard wants to remind meeting goers that he and Scott K are not responsible for starting new meetings. Tell people if they want to start a meeting that 2 responsible people must commit and 3-4 people should be committed to go to the meeting each week.
3. Administrative Coordinator report (Scott K.)
 - a. Scott K explained the profit/loss and balance sheet to the new board members.
 - b. 180K in the community fund (depends on stock market), and 6K in checking currently.
 - c. Questions about what property and equipment represent. Property represents original cost of property and equipment is mainly Zoom equipment. Question about cable, we keep it in case members want to use it. CC fees and because we get charged when people pay membership dues or meeting rent through the Alano website. Advertisement are printed cards on tables and meeting information flyers.
 - d. Profit/Loss: 2K from Chx community foundation was used for AED (installed on back wall with instructions). **ACTION:** Scott K will send out a video to membership on how to use AED machine. Memberships are half of last year. Building maintenance and repair of 10K was for carpeting and railing.
 - e. Annual budget: 42K-45K per year on average.

4. Board discussion items

Old Business:

- a. Annual meeting:
 - Meeting and election went well.
 - Kathleen motions to have Luther run election again next year. Kelly seconds. **ACTION:** Kathleen will approach Luther about running election again.
- b. Membership packet:
 - ACTION:** Pat will have an outline which includes historical information ready for the September board meeting.

New Business:

- a. Election of officers:
 - Treasurer: open since Randy K. left. Deb A. volunteered. Kelly Y. motions to elect Deb as treasurer, Kathleen seconds, all in favor. Deb would like to meet up with Randy K. to discuss things. Scott K. suggests she meet with him also. **ACTION:** Scott K will coordinate a meeting between himself, Deb, and Randy K.
 - President: Nobody expressed interest in running for president. Kathleen said she would serve for one more year (then she is termed out). Kelly motions to re-elect Kathleen as president and Deb seconds. All in favor.
 - Vice-president: Pat is willing to continue to serve, no other interest. Kelly motions to re-elect Pat as vice-president and Janelle seconds, all in favor.
 - Secretary: Kendra agreed to serve for one more year (then she is termed out), no other interest to run. Kelly motions to re-elect Kendra as secretary, Pat seconds, all in favor. John F. will remain co-secretary (absent from meeting). Kelly Y agrees to be back up secretary to John.
- b. Potluck/open speaker for July:
 - Coincides with Friday of Venetian festival in July. Scott suggests moving to 4th Friday of month, Randy B. suggests a Zoom only meeting for July. Kelly moves to change the July meeting to the 4th Friday, Pat seconds, all in favor. **ACTION:** Scott will send out an email to the membership to alert them of the date change.
- c. Zoom equipment use for Daily Ponderables:
 - Deb would like to use the Club and Zoom equipment to do an open talk on August 22 through Daily Ponderables.
 - Kelly makes motion that its ok for Deb to use equipment, Janelle seconds, all in favor.
 - ACTION:** Deb will coordinate with Scott do a test run.

Meeting adjourned at 5:00 pm (Pat motioned, Kathleen seconds)

Next board meeting:

Tuesday, August 8th at 4pm