

Alano Club Board Meeting Minutes

January 16th, 2024

Meeting called to order at 4:00pm.

Attendance:

- Board members present (Zoom and in person at Club): Kathleen P., Kendra K., Tom C., Kelly Y., Deb A., Randy B., Luther K.
- Staff present: Scott K.
- Board members absent: Paulette J.
- Guests: Catherine C., Betty S., Kevin M.

1. Review of minutes from 12/12/23. Correction needed to change “bylaws are expired”. They are not expired; they contain outdated references as of January 2024. Motion to accept after correction by Tom C., Randy B. seconds. None opposed. **ACTION:** Kendra will update the minutes to reflect.
2. Old Business
 - Phone Update (Luther):
 - Port was approved and happening in the next few weeks. Already forwarding to Luther’s phone.
 - We can set up a menu to forward calls (press 1 for info, etc).
 - 1/23/24 is the next bill date. Deb offered to pay the bill and get reimbursed by the Club so we don’t lose the number.
 - Building Maintenance:
 - Discussion on whether we should hire someone.
 - Snow plowing: Site Planning plows with 2” or more of snow before 630am for \$45. They also will shovel the sidewalk. They will not come back later in the day of it snows more.
 - Kendra brought up gutter melter isn’t working well, ice build up on sidewalk. **ACTION:** Kendra will call Richard O. and the gutter melter installer to chat about this.
 - Mentioned we should remind people to shovel and clean up after themselves in Club (at potluck and during meetings). Could send an email to meeting hosts about shoveling if needed. **ACTION:** Kathleen agreed to send a note to meeting hosts.
 - Training BOD members on Wild Apricot:
 - Kathleen worked on the website. Templates exist for E-blasts, donation thank you letter. Tom and Randy will be added to the admin list on Wild Apricot.
3. New Business
 - Discussion on board’s policy on sending cards, flowers, donations

- Board member Richard M. passed away and Linda M. was in favor of making donations to non-profits (in lieu of flowers). Kathleen makes a motion to send a \$50 donation to AA World Services. Kelly and Deb opposed, all others in favor. Motion carries.
- Discussion on how to handle sickness, death of Club and board members. Richard O. used to send cards and flowers from the Club sometimes. **ACTION:** Kendra will call Richard O. and ask for direction on what has been done in the past.

-Literature

- Discussion on books in the basement that Richard O. ordered some time ago. Kendra offered to price books according to price on AA services website or Hazeldon website and put them above sink for sale. **ACTION:** Kelly agreed to help with books, maybe merchandising.

-Discussion on whether we should fill Richard M.'s board seat before the election this summer. It can remain empty unless we get a volunteer to fill it.

-Amending Bylaws

- Need to edit the "Club Manager" and "Administrator" references.
- Committee was formed to address, Kathleen, Tom, and Deb volunteered.
- **ACTION:** Committee will report back to board after they meet to discuss.

-Budget (Deb)

- Deb presented the 2024 budget, discussion followed.
- Gratitude Club was not in budget, the amount was transferred to the "unrestricted funds" area.
- Not planning to make any withdrawals from the Community Foundation in 2024.
- Assistance requested for the Olesons save and share receipt program.
- Question of whether we should cancel cable tv after the Superbowl party. Luther motions to cancel cable, Randy seconds, motion carries unanimously.
- We are saving a lot on labor since Richard O. and Scott K. retired.
- Questions about \$195 professional fee we pay to the Charlevoix chamber of commerce to remain a member. Delayed discussion since we are paid up already for this year.
- Total budget is - \$5000 for 2024.
- Luther makes motion to approve budget, Randy seconds. All in favor.

-Legacy Group Discussion

- Proposal to form a committee to discuss the legacy AA group, Kelly motions and Deb seconds. Committee member volunteers were Luther, Betty S., and Randy. Kevin said he may be willing to be on committee.

-**ACTION:** CC vs Debit card discussion will be moved to the February board meeting.

-Guest comments: Betty expressed excitement about legacy group committee.

Meeting adjourned at 5:30 pm

Next board meeting: Tuesday, February 13th at 4pm

