

# Alano Club Board Meeting Minutes

May 13th, 2025

4:00 pm ~ HYBRID (in-person and ZOOM)

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## Meeting call to order with attendance of Roll Call of Directors.

<input checked="" type="checkbox"/> Kevin Malone (2027.1) Vice Chair	<input checked="" type="checkbox"/> Luther Kurtz (2026.?) Chair
<input type="checkbox"/> Celia Partida-Kelly (2027.1) Secretary	<input checked="" type="checkbox"/> Deb Aeling (2026.?) Treasurer
<input checked="" type="checkbox"/> Tom Clemens (2025.2) Radical	<input checked="" type="checkbox"/> Paulette Jacobus (2025.1) Co-Treasurer
<input type="checkbox"/> Kelly Young (2026.?) Co-Secretary	<input checked="" type="checkbox"/> Randy Buttke (2025.?) Awesome

Guests: David T, Ginger H

Moment of Silence, followed by Serenity Prayer.

Review and Approval of Minutes from April 8, 2025 meeting. **Motion:** by Randy, Second by Tom. Passed.

## Financial Report ~ Treasurer: Deb

### Alano Club Financial Report January to April 2025:

Here is a report comparing the budgeted versus actual revenue and expenditures for Serenity House - Alano Club of Charlevoix for the year-to-date periods from January to April 2025.

- The total revenue for January to April 2025 is \$7,704, which is **\$511** below the budget of \$8,215.
- Total expenses for January to April 2025 are \$1,784 under budget. The actual expenses are \$9,549, compared to the budgeted amount of \$11,332.
- The net operating revenue for January to April 2025 is \$-1,845, which is \$1,273 better than the budgeted amount of **\$-3,117**.

### Summary for 1Q 2025 CCCF Fund:

- The only expense incurred during this period was Foundation Administrative Fees, totaling **\$476.54**.
  - The ending fund balance for March 2025 was \$204,954.67. Which is **\$5,840** less than the 2024 peak of \$210,795.07 in 3Q 2024
- The reconciliation report for the Serenity House - Alano Club of Charlevoix's checking account for the period ending May 1, 2025, detailing transactions, balances, and uncleared checks.
- The total deposits and other credits cleared in this report amount to \$1,130.87.
  - The total amount of checks cleared in this report is \$759.86
  - The statement ending balance is \$13,119.22.

D&O insurance premium is flat from last year.

## **Club manager report ~ Kendra**

- Sprinkler has been serviced and we have powered up the controller
- 2<sup>nd</sup> thermostat has been installed. Discussion on how to lock them so they cannot be manipulated.
- Gutters were cleaned by Phil K. at no charge.
- Luther took broken chairs away from basement.
- Dave M. coming to look at garden shed install with Kendra for back yard. New shed will hold the mower, currently at Kendra's home.
- Approval to buy an electric weed whip to match mower brand
- District 13 inventory meeting will be held here October 5<sup>th</sup> from approximately 12-5 pm. We will pass the basket and accept donations
- J is cleaning tile and grout in kitchen and foyer. Some tiles are cracked, we do have extra tiles in the basement

## **NEW BUSINESS:**

David T. via Zoom on driving and Zooming. David witnessed a hybrid meeting with two participants who were driving and Zooming. David has professional experience in vehicle safety and cited safety statistics on use of mobile devices while driving. If we own the video equipment we may have some responsibility, and even liability, if we allow meeting attendees to Zoom while driving. David suggested a draft Club policy as well as a meeting statement:

Serenity House ~ Alano Club of Charlevoix

### **Policy:**

The Alano Club of Charlevoix is pleased to provide telecommunications equipment to enable remote participation in 12-step meetings. The club insists, however, that those who are operating a motor vehicle **do not** attend or participate in Zoom meetings. For their safety, and the safety of those they share the road with, it is important that a driver's full attention be on their driving and not distracted for any other purpose. If time and circumstances permit, it is suggested that a driver pull over in a safe location and participate in the meeting while the vehicle is parked.

### **Statement to be read by the chairperson at the start of Hybrid meetings:**

Please silence all cell phones and do not attend or participate in this meeting via Zoom if you are currently operating a motor vehicle.

Deb A. offers to come up with short and simple language to discourage/disallow meeting participants to Zoom while driving. This could be posted on the iPad or television and /or read by meeting leaders. Consensus that the Club has some responsibility here. Action tabled to June meeting following Deb A's report.

## **OLD BUSINESS/UPDATES:**

### **Budget Discussion~Deb**

- Budget is balanced with the intentional addition of a target for contributions. We will make a fund raising appeal at year end vs. doing so in July as we did last year. We have \$10k in our checking account and so should not need to tap CCCF funds in the coming year. **Motion:** Tom C moves we accept the draft budget for 2025, 2<sup>nd</sup> by Randy B. Budget passes..
- Interior Spring Cleanup Review: Paulette: There was a good turnout. Paulette created a laminated spring clean-up checklist for future use.
- Landscaping Jill H and Catherine C retirement: Catherine is finished in this volunteer role and Jill will help through the end of May. Ginger H. advises landscaping (trimming) only needs to be done spring and fall. Discussion to offer the membership options: 1) continue as we are with new volunteers to replace Jill and Catherine. 2) simply mow the grass with our own labor 3) ask members to specifically donate to support outside labor. This idea tabled. Subsequent discussion determines that Paulette will assume a leadership role (learning from Jill) and will coordinate volunteer labor, and outside contracting as needed to manage landscaping. **Motion** to make Paulette landscaping chair. Deb A. makes motion, Tom O. seconds, passes unanimously

### **Annual Meeting and Board Election:**

- Annual meeting should be catered. Luther K. will see if Mary is willing to cook, if not we will use outside catering. June 17, 2025 at 5 pm. Luther will send an email this week providing meeting notice and soliciting volunteers to run for the Board.
- Expiring terms: Discussion re: 1<sup>st</sup> or 2<sup>nd</sup> term. Kevin added a .1 or .2 after Board Member's election year to indicate term number. Randy is retiring. Tom is term limited and retiring. Paulette intends to run again.
- Paulette J. does not think the co-treasurer position is needed, and does not want to succeed Deb. Perhaps David T. would be willing to serve as co-treasurer and would succeed Deb A.

### **CAAAG Question about Coins: Kendra**

Should CAAAG purchase coins? Since the Club does not get any revenue for coins now, CAAAG can take over the coin distribution w/out compensating the Club. CAAAG will take responsibility for coin inventory. **Motion:** Tom moves that CAAAG takes over coins, seconded by Paulette, motion passes.

Topics for Next Meeting: Deb requests addressing kids downstairs.

Adjournment: 5:08 pm. Luther moves to adjourn, Randy seconds, meeting adjourned.

Next Meeting: **Tuesday, June 10th at 4 pm**

**Our Mission:**

*To provide an alcohol and drug-free environment for twelve-step recovery programs.*