

Alano Club Board Meeting Minutes

November 12th, 2024

4:00 pm ~ HYBRID (in-person and ZOOM)

Meeting call to order with attendance of Roll Call of Directors.

<input checked="" type="checkbox"/> Kevin Malone (2027)	<input checked="" type="checkbox"/> Luther Kurtz (2026) Vice Chair
<input checked="" type="checkbox"/> Celia Partida-Kelly (2027) Secretary	<input checked="" type="checkbox"/> Deb Aeling (2026) Treasurer
<input checked="" type="checkbox"/> Tom Clemens (2025)	<input checked="" type="checkbox"/> Paulette Jacobus (2025) Co-Treasurer
<input type="checkbox"/> Kelly Young (2026)	<input checked="" type="checkbox"/> Randy Buttke (2025)

Called to order at 4:02pm. Roll call. Moment of Silence, followed by Serenity Prayer.

Review and Approval of Minutes from October meeting (Approved by email)

Financial Report ~ Treasurer Deb A.

January to October 2024

Revenue:

- Total Revenue: \$20,324 (Budget: \$19,217, Over Budget: \$1,107)
- Major sources include Donations Income (\$6,845), Fundraising (\$689), Meeting Rent & Coffee (\$9,480), and Membership Dues (\$3,310).

Expenditures:

- Total Expenditures: \$20,494 (Budget: \$22,782, Under Budget: \$2,287)
- Significant expenses include Building Maintenance & Repair (\$2,911), Coffee & Meeting Supplies (\$1,796), Cable/Internet (\$1,596), Cleaning (\$3,000), IT Support (\$2,500), and Utilities (\$4,683).

Net Revenue:

- Net Operating Revenue: -\$171 (Budget: -\$3,565, Over Budget: \$3,394)
- Net Revenue: -\$167 (Budget: -\$3,565, Over Budget: \$3,398)

Summary: Overall, the organization is slightly over its revenue budget and significantly under its expenditure budget, resulting in a better-than-expected net revenue. Question as to amount over the past 5 years. Deb will explore and provide information at next meeting.

Club manager report ~ Kendra. Volunteer position. Spigots have been covered by Styrofoam cups. What is the process. As long as there is no water supply, they should be okay. Did not hear from Wojan. A leak in the exhaust that goes to the furnace was repaired. Collant pipe from air conditioner to building is leaking coolant. Suggestion to run a new pipe to prevent further leakage. Wojan will send a report with Luther. \$500/\$600 to run a new pipe.

Motion to fix up to 700 by Kevin. Second: Randy. Kendra will negotiate repair costs. Pass

BUSINESS:

Envelopes for Memorial Donations – Sue C. Sample reviewed. Request for envelopes to make donations – memorials, etc. It provides the ability to streamline donations. Screen share. Review. Luther will work

with Sue to have them printed. Authorization to have them printed and cost. Motions: Tom, Second: Deb A. Passed

Carpet and Chair Cleaning – Kendra. Carpet cleaning has not been done for 2 years. Move to clean: Deb Second: Paulette. Kendra will reach out to Brady. Will wait on cleaning chairs. Cost was \$700 in the past. Storage of lawn mower. Possible purchase of small shed. Kendra will price out sizes and cost. Luther will work with Kendra on getting shed and authorizing expenditure. Carbon Monoxide detectors in the building?? Replacing fire and carbon monoxide detectors. Kendra will purchase 2.

Strategic Plan – Luther, Deb, Kevin

The Strategic plan is an effort to plan long-term for the sustainability of the club. The document describes a vision for capital improvement planning, fund raising, interacting with 12-step groups, maintenance and operations strategy, and budgeting. A two-page summary was created for those who want the high-level bullet points. A full document was also sent to members for those that want to see the details.

Sent to Board members via email for review prior to meeting. Potential to get more donations and how are funds designated. Luther has talked with other Clubs about how they manage their funds. Thoughts gathered from each Board member. Well done. Thorough. Evaluating long term needs. Motion to adopt strategic plan as presented. Motion: Kevin Second Randy. Passed.

Mission Statement: Clarify Mission to include “twelve-step”: “To provide an alcohol and drug-free environment for twelve-step recovery programs” – Kevin and Deb The By-Laws have been updated. Aligns with the 1985 Upjohn letter that has been incorporated into the by-laws. Motion to adopt new mission statement. Motion: Deb A, Second: Paulette. Passed. Mission statement is on the homepage on the web. Luther will update.

Children at Meetings: Accessibility of basement. Each meeting group will establish their own rules. The Board feels the meetings should manage issue on their own. Putting a speaker downstairs so individual could hear meetings. Most individuals have a phone and would be able to access the meeting via zoom. Discussion. Luther will contact Mike regarding possible solutions.

Topics for Next Meeting: Christmas and Alcahthon.

Guest Comments: None

Next Meeting: Tuesday, December 10th

Adjournment at 4:55pm Motion to Adjourn: Kevin

Our Mission:

To provide an alcohol and drug-free environment for [twelve step] recovery programs